## <u>Student Health Benefits Plan Select / Waive Process – How to Select</u> <u>Coverage</u>

- 1. Open a browser and navigate to buckeyelink.osu.edu
- 2. Click on the **Student Health Insurance** link under Popular Links at the bottom of the page.

800	Quick Links	EA
	My Buckeye Link	
	My To Do List	
	CarmenCanvas	
	Advising Appointments and Notes (OnCourse)	
	Applicant Center	
	My Financial Aid	
	Authorized Payer (Guardian)	
s resources, and much more.	Admin Buckeye Link (Staff View)	
	Faculty Center	
	BuckeyeLearn	
	Announcements	•
COURSES AND CLASSES	You're in the clear! No new announcements!	
Schedule Planner		
Add a Class Add a class or change your schedule.		
Class Search (SIS)	Contact Buckeye Link	
Traditional class search for current and upcoming terms	,	
	2 Request help at help osu edu	
	Phone: 614-292-0300	
	Buckeye Link Office	~
th the next bus, find your way around campus or grab a		
	Second a second a second a second your schedule.	

3. Enter your name.# log in credentials.

- 4. Click the button next to Select Student Health Insurance Benefits Plan.
- 5. Select the Academic Terms and click NEXT.
  - a. Reminder: Once you select the SHI Benefits Plan, your choice stays in place for all terms in the rest of the academic year. You cannot select in autumn and then drop for spring or summer unless you experience a Qualifying Event.

Go То	▼)(≫)
Go To	<b>x</b> (2)
0010	
	0
insurance. Before the deadline of your Plan ("SHBP") or waive it if you have s effective ONLY if you meet credit hour ur choice by confirming the Student Health y. Your eligibility may change as you add	
Benefits Plan for the year.	
Student Health Insurance Links	
OSU Student Health Insurance	
FAQs	
	Plan ("SHBP") or waive it if you have s effective ONLY if you meet credit hour ur choice by confirming the Student Health , Your eligibility may change as you add Benefits Plan for the year. Student Health Insurance Links OSU Student Health Insurance

6. To keep Student Only coverage, click NEXT.

Select / Waive Coverage		
	Go To	<b>v</b> )
Student Health Benefits Plan - Selection and Dependents		
Academic Terms: AU25, SP26, SU26		
Insurance Period: August 19, 2025 to August 17, 2026		
Please select coverage level		
Insurance Level: Student Only		
Return To My Buckeye Link < BACK NEXT >		

- a. If you wish to cover dependents such as a child or spouse, click the Insurance Level drop down menu and select the correct level of coverage.
- b. You will be prompted to enter your dependent(s) demographic information. Enter the required information, then click NEXT.

elect / Waive Coverag	e		
		Go To	~
tudent Health Benefits P	lan - Selection and Dependents		
ademic Terms: AU25, SP26, SU26			
surance Period: August 19, 2025 to	August 17, 2026		
ease select coverage level			
surance Level: Student & Spouse/Do	m. Partner 💌 🗘		
ease provide dependent informa	tion		
ast Name:	*Birthdate:		
ddle Name:	*Legal Sex:		
SSN:			
ne Affordable Care Act requires the umber (SSN) to verify they have he	insurer report to the Internal Revenue Service (IR alth insurance coverage.	s) the dependent(s) Social Security	
Required Fields			
			_
✓ (※) Return	To My Buckeye Link < BACK NEXT >		

7. Click the CONFIRM button to submit your choice to have the SHI Benefits Plan.

## Select / Waive Coverage

		( >> )
Go To	¥	("")

## Student Health Benefits Plan - Confirmation

I acknowledge that by submitting this form, I am choosing the Student Health Benefits Plan ("SHBP") for the selected academic term(s).

I understand that my choice is confirmed as effective coverage ONLY if I meet eligibility requirements and the appropriate fee posts to my Statement of Account. (Look at your statement of account for the SHBP fee)

I understand that my eligibility is based on my course enrollment each term.

I understand that my selection, once confirmed, will stay in effect for the full policy year, unless I experience a Qualifying Event, and that my next opportunity to change my insurance selection will be the enrollment period for the first term of the next academic YEAR.

I understand that the information provided herein is confidential. This information will not be made available to any party outside the Student Health Benefit Plan Account Administrator, without my expressed consent.

To complete this process, click the following "Confirm" button once, then wait for your Confirmation Number to appear. This number will replace all your previous confirmation numbers.

**CONFIRM** You will be billed for the Student Health Benefits Plan for the selected term(s), assuming you meet the eligibility criteria each academic term.

I DISAGREE If you do not wish to enroll in the Student Health Benefits Plan, you will need to submit a Waiver.



8. This Confirmation screen verifies that you completed the Select/Waive process to select the SHI Benefits Plan. A confirmation email will also be sent to your university email account.

Select / Waive Coverage				
	Go To			
Student Health Benefits Plan - Confirmation				
	Printer Format			
Coverage Selection: OSU Student Health Insurance	<b>a</b>			
Coverage Level: Student Only				
Coverage Period: August 19, 2025 to August 17, 2026				
Academic Terms: AU25, SP26, SU26				
Remember! It takes 2 business days for changes to be reflected on your Statement				
of Account.				
Your confirmation number is: 001111392				
Thank you for completing the Select/Waive process! Please watch your university email for a confirmation of this transaction.				
Need to make a change? You can modify your choice by repeating the process in My Buckeye Link prior to the published Select/Waive deadline.				
The Select/Waive deadline can be found on our Rates, Dates and Deadlines page at https://shi.osu.edu/shi-benefits-plan/rates-dates-and-deadlines.				
Return To My Buckeye Link				

**NEXT STEPS:** Check your Statement of Account to ensure the correct fee appears. If the fee does not appear, you do not have the SHI Benefits Plan.

a. If you do not meet the eligible credit hour requirement for the plan, the SHI fee will not post to your Statement of Account.